

Flinders Campus Community Services

University Committees' Policy

First Approved by Board:	18 February 2010
Date last amendment:	
Contact person:	General Manager

1. Introduction

Flinders Campus Community Services (FCCS) is responsible for providing students to a number of University Committees. This Policy guides the appointment and conduct of the appointees'.

2 Appointment

2.1 Flinders University provides a list of positions annually to the General Manager and Student President complete with any prerequisites.

2.2 The Student President manages the call of nominations through Student Council and undertakes an internal process to recommend students to the positions to the FCCS Board.

2.3 The FCCS Board will consider the recommendations from Student Council and resolve to appoint the students to the positions.

2.4 The General Manager will advise the University of the approved appointments.

3. Term

All University Committee appointments have a term from 1 November to 31 October in line with the term of appointment of the sitting Student Council.

4. Vacancy

4.1 The Student President and Student Council are to use all possible endeavours to fill these positions, taking into consideration that some positions have prerequisites such as Post Grad or International status.

4.2 Any positions that are proving difficult to fill or are unfilled at the time of recommendation to the FCCS Board are to be advised to the General Manager, so that the University can be informed.

4.3 Any positions that are unfilled at the time of the FCCS Board resolution, or become vacant during the Term shall be considered casual vacancies.

4.4 Casual vacancies are to be filled in line with Appointment above.

5. Conduct

5.1 Students appointed to these positions are appointed by FCCS and should undertake this appointment responsibly, diligently and with due care.

5.2 Students are to provide a brief report to each Student Council meeting, to be appended to the formal Minutes, of the activities of the Committee they sit on. For those Committees that are confidential in nature a general report will suffice.

5.3 Students who fail to produce three consecutive reports will be removed and a casual vacancy will be created.

6. Attendance

6.1 If students cannot attend a meeting, a standard apology is due to the Committee they sit on. Students must also seek leave from the Student President.

6.2 Students who fail to attend three consecutive Committee Meetings without leave of absence will be removed and a casual vacancy will be created.
