

## Flinders Campus Community Services Inc

### Policy and Procedures for Responsible Service of Alcohol

First approved by Board:	23 October 2006 (meeting 5/06)
Date last amendment:	
Contact person:	General Manager

#### 1. Preamble

Flinders Campus Community Services (FCCS) acknowledges that alcohol consumption is an acceptable and established part of life in Australia and is enjoyed by staff and students within the University community. FCCS also recognises a growing community awareness of the implications of excessive alcohol use and concern at the high incidence of alcohol related harm.

FCCS is the licensee for venues on the Flinders University campus providing entertainment, alcohol and a club environment for the enjoyment of the University community.

As the licensee, FCCS is required to comply with the provisions of the South Australian Liquor Licensing Act 1997.

FCCS seeks:

- ◆ to minimise alcohol related harm to individuals and the University community as a whole;
- ◆ to provide excellent service, combined with safety, to its customers;
- ◆ to ensure FCCS compliance with relevant legislation, and to adopt good business practice in managing its licensed venues.

#### 2. Policy

The following provisions apply to FCCS activities which include the service of alcohol

##### 2.1 Supply of Alcohol to Minors

Servers of alcohol in FCCS venues, at FCCS shows and at any other function associated with FCCS, will not serve alcohol to any person under the age of 18 years, or anyone who is suspected, by the server, of being underage and is unable to provide proof of age. To do so is an offence under the Liquor Licensing Act and the licensee, manager, server and minor may each be liable. Notices to this effect will be displayed prominently in each venue. Fines range from \$5 000 to \$20 000

##### 2.2 Intoxicated Patrons

Under licensing legislation, it is an offence to supply alcohol to someone who is intoxicated. To do so may incur a fine of up to \$20 000 each against the licensee, manager and server. Servers of alcohol in FCCS venues, at FCCS shows and at any other function associated with FCCS, will not serve alcohol to any intoxicated person.

FCCS will not permit intoxicated persons to enter or remain on its licensed premises. An FCCS Responsible Person (as approved by the Liquor & Gambling Commissioner) is entitled to remove or have removed any intoxicated patron on the grounds of offensive behaviour and to prohibit that patron from entering the premises for a period of up to three months for a first bar, up to six months for a second bar, or more than six months or indefinitely after two barrings.

##### 2.3 Drinking Practices

There are a number of practices which FCCS believes are inconsistent with its commitment

to quality service and safety, and therefore are not acceptable behaviour in its licensed venues. The practice of leaning backwards over the bar for the purposes of having alcohol dispensed directly into the mouth, known as a 'lay back', is not permitted in FCCS bars. Drinking competitions, such as 'boat races' and 'sculling competitions', where the sole purpose of the activity is competitive and/or excessive alcohol consumption, are also not permitted.

Such drinking practices contribute to an environment that encourages patrons to drink to excess, thereby significantly increasing the potential for incidents of physical injury, violence and harassment. Patrons engaging in these practices will be refused service.

#### 2.4 Server Practices

All FCCS bar and waiting staff will receive training on responsible serving practices and intervention procedures as part of a standard in-service induction process.

Bar and waiting staff will follow FCCS House Policy (section 3).

#### 2.5 Alcohol Promotions

Promotional activities, particularly alcohol promotions in conjunction with liquor suppliers, will not include the provision of free alcohol. Free 'give-aways' during alcohol promotions will consist of brand merchandise only, for example, caps, T-shirts and coolers, unless free alcohol is provided as part of a total campaign such as an FCCS voucher scheme where only one drink per person/per visit is dispensed, or where the function provides access to food as an integral part of the function.

#### 2.6 Price Subsidisation

Price subsidisation and discounting of alcohol during promotional activities, at functions or in FCCS bars, will be negotiated with and approved by the Catering Manager and will not involve such practices as 'two for the price of one' offers or activities in which free alcohol is served. Prices will not fall below 50% of the normal retail price.

There will be no free alcohol served over the bar in FCCS licensed venues of any time, unless specifically approved by the General Manager on an activity by activity basis.

#### 2.7 Positive measures

All licensed venues will maintain a stock of popular low alcohol alternatives and will display these alternatives at least as prominently as full strength products. Licensed venues will also provide soft drink alternatives, for example, fresh juices and non-alcoholic beverages. Tap water will be available in all bars at no cost.

#### 2.8 Functions

Organisers of functions will not structure ticket prices to include in the cost 'all you can drink' alcohol consumption. FCCS shows which feature a band or other entertainment act, and which do not provide a meal will issue tickets for admission only - alcohol will be available for purchase at a cash bar.

For shows which are held on campus, but off licensed premises, and at which alcohol will be served, FCCS will apply to the Liquor Licensing Commissioner for extension of existing license or grant of limited license and if necessary to the University for approval in accordance with University procedures.

At all ages shows patrons over the age of eighteen years will be issued with a wrist tag so that they can be identified by bar and security staff. Patrons without an identifying wrist tag will not be served alcohol and will be removed from the function if observed consuming alcohol by an authorised person.

In accordance with occupational health and safety requirements, staff involved with organising, supervising, serving, or any other functional role at shows will not consume alcohol for the duration of the event. On breach of this provision, staff will be subject to disciplinary procedures.

## 2.9 Security

FCCS will employ licensed security personnel for each FCCS show at which alcohol is served and at which admission is charged. FCCS may also employ licensed security personnel during normal trading and at other functions as necessary.

## 2.10 Safe Transport Options

FCCS venues and shows will offer several safe alternatives to driving while under the influence of alcohol. Servers in FCCS venues will, on request, contact a friend, relative or taxi for a safe means of transport home for patrons who are under the influence of alcohol.

# 3 FCCS House Policy

- Intoxicated persons and minors will not be served (proof of age may be requested)
- Drinking in moderation will be encouraged. Drinking competitions and practices such as laybacks are not permitted.
- Drinking and driving will be actively discouraged
- Information about transport options and telephone access will be provided
- Food , free access to drinking water and low alcohol drinks will be available
- Alcohol will be served in standard, recognisable sizes
- Unattended drinks will be collected, to minimise drink spiking
- Illicit drug dealing and use will not be permitted
- Patrons acting in an offensive or disorderly manner will be asked to leave
- Intoxicated persons will not be permitted to enter or remain on licensed premises